



Directorate of Defense Trade Controls DECCS Multifactor Authentication & Logging In



Initial Log in to DECCS & Setting Up MFA

1. Navigate to the DECCS Industry Service Portal and select Log In:
<https://deccs.pmddtc.state.gov/deccs>
2. Sign in using the username/email you entered during enrollment.
3. A new webpage displays to set up multifactor authentication (MFA).
4. Determine the form of MFA you would like to use by selecting “Setup” under the preferred choice. Both authentication factors can be setup to use interchangeably as preferred.
 - **Okta Verify:** This option uses a push notification sent to a mobile application. Download the “Okta Verify” application on your mobile phone.
 - **Voice Call Authentication:** This option involves entering a phone number where you can receive an automated phone call and verification code in order to successfully log into DECCS.

1

WARNING: You are accessing a U.S. Government Information System

Username

Password

2 Sign In

OR

PIV Card

Connecting to DECCS

Sign-in with your US Department of State account to access DECCS - Public Portal

3

Set up multifactor authentication

Your company requires multifactor authentication to add an additional layer of security when signing in to your Okta account

4

Okta Verify

Use a push notification sent to the mobile app.

Setup

Voice Call Authentication

Use a phone to authenticate by following voice instructions.

Setup



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Select MFA preferred option

Depending on your selection, one of two screens will display. Follow the directions on your screen to complete the MFA setup.

5. For validation by phone, enter a number to receive a call from the automated service. Enter the code given to authenticate.
 - Once confirmed, you will not need to enter a phone number with each login, but will receive a phone call with a new validation code. Upon entering the new code and clicking 'Verify', you will be sent to the DECCS Industry Service Portal.
6. For validation through the mobile application, select the device type and select 'Next'. Open the Okta application on the chosen mobile device and select 'Add an Account' to scan the provided barcode.
 - Once confirmed, the user can send push notifications to the selected mobile device with each login. Approving the message on the mobile device will authenticate the user and open the DECCS Industry Service Portal.

5

Follow phone call instructions to authenticate

United States

+1 Phone number Extension

Call

Back to factor list

6

Setup Okta Verify

Select your device type

Apple Android Windows

Install Okta Verify

Download Okta Verify from the App Store onto your mobile device.

Next

Back to factor list

STATE DEPARTMENT

Setup Okta Verify

Scan barcode

Launch Okta Verify application on your mobile device and select Add an account.

Can't scan?

Back to factor list

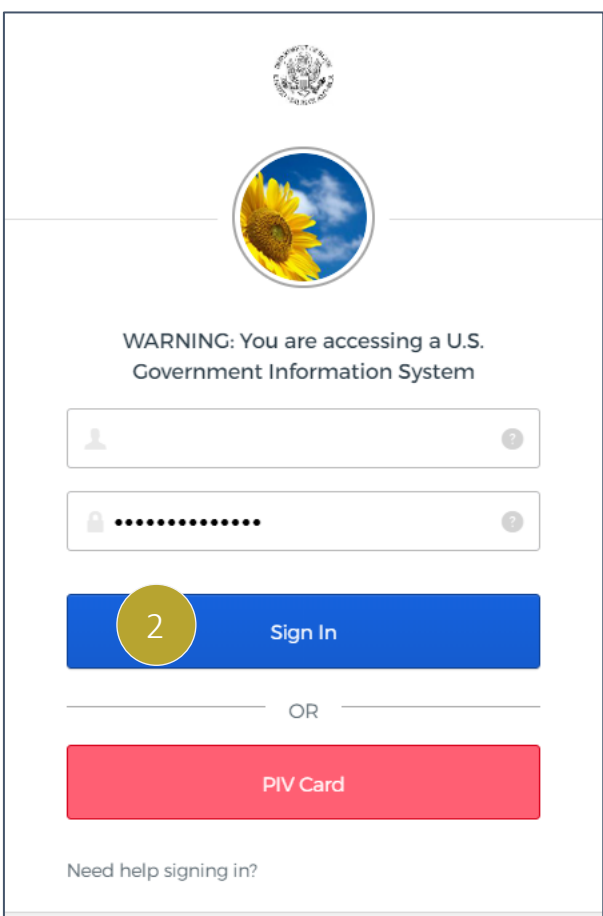
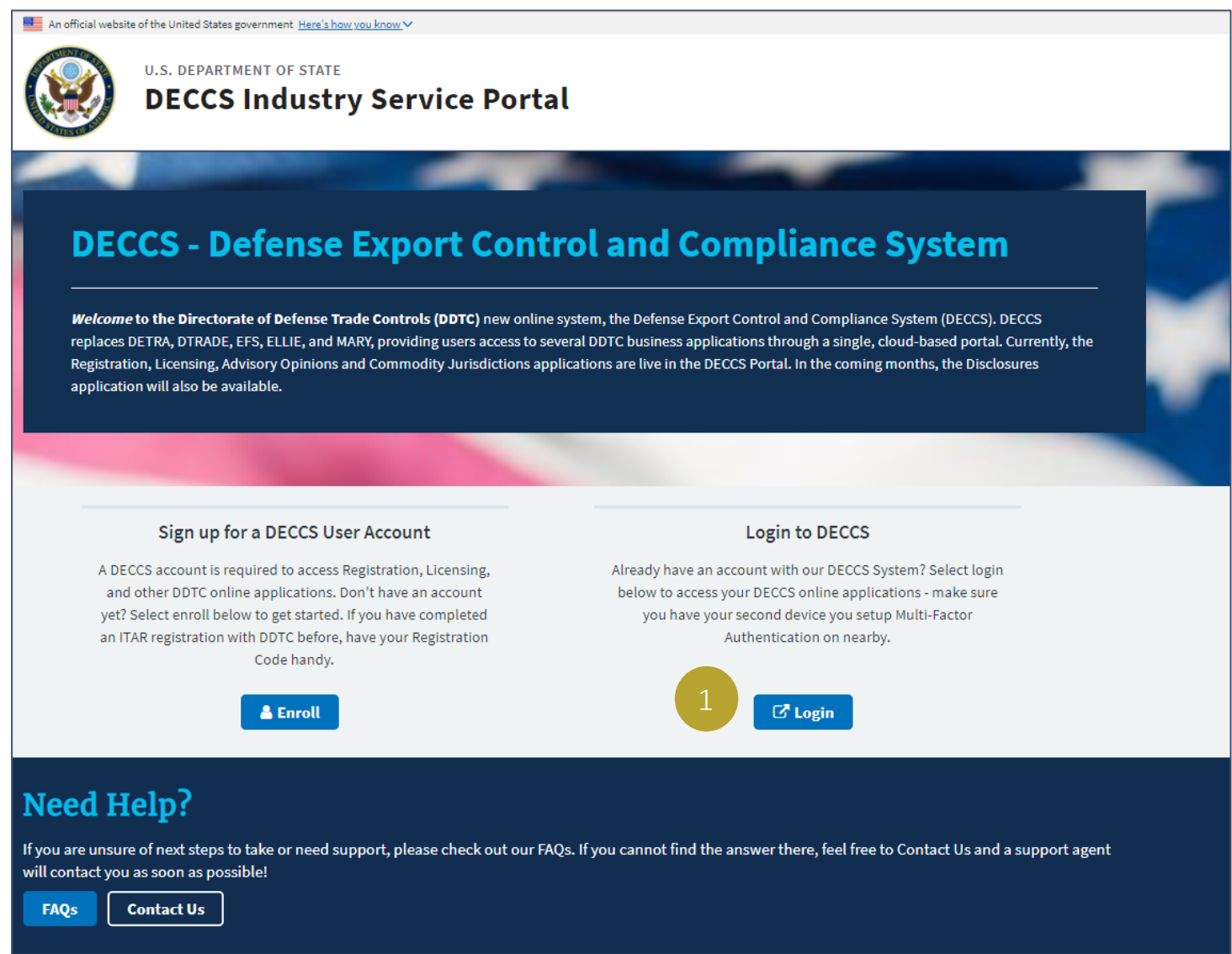


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Logging In to DECCS

1. Navigate to the DECCS Industry Service Portal: <https://deccs.pmddtc.state.gov/deccs> and select Login (External)
2. Enter your username & password, then select “Sign In”





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Logging In Using MFA

1. If using **Voice Call Authentication**, select the “Call” button – and you will get a phone call with the verification code,
2. Enter in the 5-digit code and select “Verify.”
3. If you are using the **Okta Verify** Push app, select “Send Push” to generate a code to your mobile device. You will then accept the push on your mobile device.

Department of State

Voice Call Authentication
(+1 XXX-XXX-6071)

1 Call Enter Code

2 Verify

Sign Out

STATE DEPARTMENT

Okta Verify (SM-G960U)

3 Send Push

Or enter code

☐ Send push automatically

Sign Out



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Accessing and Using the DECCS Industry Service Portal

1. After authentication, the DECCS Industry Service Portal will open.
2. Select the ‘Applications’ drop-down menu to view the applications available based your profile.

